

THE STATE OF TEXAS

COUNTY OF CAMERON

BE IT REMEMBERED on the 21st day of JANUARY, 1997, there was conducted a REGULAR Public Meeting of the Honorable Commissioners' Court of Cameron County, Texas, at the Courthouse thereof, in the City of Brownsville, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE COURT MET AT:

5:05 P. M.

PRESENT:

COUNTY JUDGE

PEDRO "PETE" BENAVIDES
COMMISSIONER, PRECINCT NO. 1

CARLOS H. CASCOS, C.P.A.
COMMISSIONER, PRECINCT NO. 2

JAMES R. MATZ
COMMISSIONER, PRECINCT NO. 3

HECTOR PEÑA
COMMISSIONER, PRECINCT NO. 4

Hilda V. Treviño Deputy
COUNTY CLERK

ABSENT:

GILBERTO HINOJOSA

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The meeting was called to order by Judge Pro-tem Carlos H. Cascos. He then asked Mr. Bob Clark, Brownsville resident, for the invocation and Commissioner Benavides to lead the Court and the audience in reciting the Pledge of Allegiance.

The Court considered the following matters as posted and filed for Record in the Office of the County Clerk on January 17, 1996, at 11:00 A.M.:

(5) **PRESENTATION OF THE COLLECTIONS PROGRAM OF COUNTY COURT AT LAW NO. 2 AND THE PROGRESS REPORT BY JUDGE MIGDALIA LOPEZ, COUNTY COURT AT LAW NO. 2**

At this time, Judge Migdalia Lopez, County Court at Law No. 2, presented the six (6) month Progress Report on the Collections Program and highlighted the total assessed revenues collected by the Collections Department, noting that a Collections Manager had been hired for the Collections Department in the County Clerk's Office.

Judge Pro-tem Cascos questioned whether the amount paid into the General Fund was budgeted and would be included in the six (6) month review and requested that the County Auditor follow up on said matter.

Upon motion by Commissioner Benavides, seconded by Commissioner Matz and carried unanimously, the Presentation of the Collections Program of County Court at Law No. 2 and the Progress Report by Judge Migdalia Lopez, County Court at Law No. 2, were acknowledged.

The Reports are as follow:

(6) RATIFICATION OF THE INCREASE IN PAYMENT FOR THE 1997 COURT APPOINTED ATTORNEYS IN COUNTY COURT AT LAW NO. 2

Commissioner Peña moved that the approved increase in payments for the 1997 Court Appointed Attorneys in County Court at Law No. 2, be ratified.

The motion was seconded by Commissioner Benavides and carried unanimously.

(38) EXECUTIVE SESSION

Upon motion by Commissioner Matz, seconded by Commissioner Peña and carried unanimously, the Court met in Executive Session at 5:15 P.M. to discuss the following matters:

- a) Confer with County Counsel concerning the negotiations involving the Lease Agreement with Schlitterbahn Development; pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (1&2);
- b) Confer with County Counsel concerning the potential litigation regarding the Dancy Building; pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (1)(A&B);
- c) Confer with County Counsel on the settlement of Bernardino Olvera vs. Cameron County, et. al., B-94-265, in the United States District Court for the Southern District of Texas, Brownsville Division; pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.0714 (1)(B);
- d) Confer with County Counsel concerning the Right-of-Way acquisition of Parcel No. 2, for the Levee Relocation of the Los Tomates Project; pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072;
- e) Confer with County Counsel on the Agreement with the University of Texas - Brownsville to allow students to perform work in the Health Department; pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (2);
- f) Confer with County Counsel on the Country Boy Haven Subdivision and the owner of Lot No. 19, Mr. Jesus Delgado; pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071(1)(A); and
- g) Discuss the status of the case and authority to provide Counsel for the former prosecuting Attorney, Gustavo Garza, on the case styled Angela Balderas vs. Cameron County, et. al., M-95-092, in the United States District Court for the Southern District of Texas, McAllen Division; pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (1)(A).

Upon motion by Commissioner Matz, seconded by Commissioner Peña and carried unanimously, the Court reconvened in Regular Session at 7:00 P.M.

(39) ACTION RELATIVE TO EXECUTIVE SESSION

- a) Confer with County Counsel concerning the negotiations involving the Lease Agreement with Schlitterbahn Development.

Judge Pro-tem Cascos recommended that Mr. Joseph Ardito, Property Management Coordinator, should be instructed to continue the negotiation process regarding said matter.

Upon motion by Commissioner Matz, seconded by Commissioner Peña and carried unanimously, Mr. Joseph Ardito, Property Management Coordinator, was directed to continue the negotiation process regarding the Lease Agreement with Schlitterbahn Development.

- b) Confer with County Counsel concerning the potential litigation regarding the Dancy Building.

Judge Pro-tem Cascos recommended that the Status Report by Mr. Richard Zayas, Attorney at Law, should be acknowledged and that the County Judge should be directed to sign the Complaint Agreement regarding said matter.

Commissioner Matz moved that the Status Report by Mr. Richard Zayas, Attorney at Law, be acknowledged and that the County Judge be directed to sign the Complaint Agreement concerning the potential litigation regarding the Dancy Building.

The motion was seconded by Commissioner Peña and carried unanimously.

- c) Confer with County Counsel on the settlement on the case styled Bernardino Olvera vs. Cameron County, et. al., B-94-265, in the United States District Court for the Southern District of Texas, Brownsville Division.

Mr. Doug Wright, Cameron County Counsel, recommended that the Status Report on the settlement offer and rejection by County Counsel should be acknowledged regarding said matter.

Upon motion by Commissioner Matz, seconded by Commissioner Peña and carried unanimously, the Status Report on the settlement offer and rejection by County Counsel was acknowledged regarding the case styled Bernardino Olvera vs. Cameron County, et. al., B-94-265.

- d) Confer with County Counsel concerning the Right-of-Way acquisition of Parcel No. 2, for the Levee Relocation of the Los Tomates Project.

Judge Pro-tem Cascos recommended that the amount of \$4,100.00 should be accepted as payment for the acquisition of said Parcel.

Commissioner Matz moved that the payment in the amount of \$4,100.00 be accepted for the Right-of-Way acquisition of Parcel No. 2, for the Levee Relocation of the Los Tomates Project.

The motion was seconded by Commissioner Benavides and carried unanimously.

- e) Confer with County Counsel on the Agreement with the University of Texas - Brownsville to allow students to perform work in the Health Department.

Mr. Doug Wright, Cameron County Counsel, recommended that County Counsel should be directed to make the modifications and a counter offer on the Contract Agreement regarding said matter.

Upon motion by Commissioner Matz, seconded by Commissioner Benavides and carried unanimously, County Counsel was directed to make the modifications and a counter offer on the Contract Agreement regarding the University of Texas - Brownsville, in order to allow students to perform work in the Health Department.

- f) Confer with County Counsel on the Country Boy Haven Subdivision and the owner of Lot No. 19, Mr. Jesus Delgado.

Judge Pro-tem Cascos recommended that the Engineering Department should be directed to make Mr. Jesus Delgado aware of the County Right-of-Way Assessment Policy regarding said matter.

Commissioner Matz moved that the Engineering Department be directed to notify Mr. Jesus Delgado, owner of Lot No. 19, of the County Right-of-Way Assessment Policy regarding Country Boy Haven Subdivision.

The motion was seconded by Commissioner Peña and carried unanimously.

- g) Discuss the status of the case and authority to provide Counsel for the former prosecuting Attorney, Gustavo Garza, on the case styled Angela Balderas vs. Cameron County, et. al., M-95-092, in the United States District Court for the Southern District of Texas, McAllen Division.

Judge Pro-tem Cascos recommended that the Status Report by County Counsel should be acknowledged and that County Counsel should be instructed to retain an Attorney to represent Mr. Gustavo Garza, Attorney at Law, if necessary, regarding said matter.

Upon motion by Commissioner Matz, seconded by Commissioner Peña and carried unanimously, the Status Report by County Counsel was acknowledged and County Counsel was instructed to retain an Attorney to represent Mr. Gustavo Garza, former Prosecuting Attorney, if necessary, regarding the case styled Angela Balderas vs. Cameron County, et. al., M-95-092, in the United States District Court for the Southern District of Texas, McAllen Division.



(1) APPROVAL OF COUNTY CLAIMS

Upon motion by Commissioner Peña, seconded by Commissioner Benavides and carried unanimously, the County Claims were approved as presented by the County Auditor.

The Budget Officer's Comments Report is as follows:

(2) **APPROVAL OF BUDGET AMENDMENTS
AND/OR SALARY SCHEDULES**

Commissioner Matz moved that the Fiscal Year 1997 Budget Amendment No. 97-09 and the following Salary Schedules be approved:

Maintenance and Operation Precinct No. 1 - Fund No. 15-617;

Solid Waste Enforcement - Fund No. 39-418; and

Juvenile-Community Corrections - Fund No. 31-573.

The motion was seconded by Commissioner Benavides and carried unanimously.

At this time, Mr. Mark Yates, County Auditor, noted that the Salary Schedules for the positions transferred to the Cameron Park Project, the Mobile Phone Policy, the Budget Agenda Calendar and an Equipment List would be presented for approval at the following Meeting.

Judge Pro-tem Cascos notified the Court and audience that the Commissioners=Court Meeting times would be changed to 4:00 P.M., as opposed to 5:05 P.M., noting that the Executive Session Items would be first on the Agenda.

The County Attorney stated that a Resolution would be needed to reflect the time change of the Meeting.

The Budget Amendment and Salary Schedules are as follow:

(3) APPROVAL OF THE MINUTES OF JANUARY 7, 1997, AND JANUARY 13, 1997

Judge Pro-tem expressed concern regarding the Interlocal Agreement with the City of Primera in the Minutes of January 13, 1997, and noted that the Agreement contained a typographical error.

Upon motion by Commissioner Matz, seconded by Commissioner Benavides and carried unanimously, the Minutes of the Regular Meeting held January 7, 1997, at 5:05 P.M., and the Special Meeting held January 13, 1997, at 11:00 A.M., were approved, subject to the corrections regarding Items No. 4 and No. 6, on the Minutes of January 7, 1997.



(4) PRESENTATION OF THE FIRST QUARTER REPORT ON THE BRIDGE CROSSINGS AND REVENUES FOR THE CAMERON COUNTY INTERNATIONAL BRIDGE SYSTEMS

At this time, Mr. Joe Galvan, Bridge Systems Director, highlighted the First Quarter Report on the Bridge Crossings and Revenues for the Gateway International Bridge at Brownsville and the Free Trade Bridge at Los Indios.

Commissioner Peña moved that the Presentation of the First Quarter Report on the Bridge Crossings and Revenues for the Cameron County International Bridge Systems be acknowledged.

The motion was seconded by Commissioner Benavides and carried unanimously.

The Reports are as follow:

(7) **ACTION TO REVIEW AND AMEND THE ADMINISTRATIVE POLICIES AND PROCEDURES MANUAL AGENDA PROCESS SECTION 100.1**

Commissioner Matz moved that the Administrative Policies and Procedures Manual Agenda Process Section 100.1, be approved.

The motion was seconded by Commissioner Peña.

At this time, Ms. Graciela Salinas, Director of Management, noted several changes to the Manual, including the phrase changes from District or County Attorney-s Office and the Civil Legal Department to Commissioners-Court Legal Counsel.

Judge Pro-tem Cascos reinforced the Agenda process which stated that the Items should be reviewed and approved by the appropriate Departments before submitting the Items to the Court.

Commissioner Peña questioned the matter regarding the Original and ten (10) copies of the Agenda Item Packet and Ms. Salinas responded that the copies were distributed to the Members of the Court, the news media, and the appropriate entities.

Mr. Doug Wright, Cameron County Counsel, clarified the review of the Personnel issues and the recommendation was made that the Personnel Department should forward any potential liability issues to the Civil Division.

Upon motion duly made by Commissioner Matz, seconded by Commissioner Peña and carried unanimously, the Administrative Policies and Procedures Manual Agenda Process Section 100.1, was approved.

The Manual is as follows:

- (8) **IN THE MATTER OF THE APPOINTMENT OF A CAMERON COUNTY COMMISSIONER TO THE BROWNSVILLE ECONOMIC DEVELOPMENT COUNCIL-S BOARD OF DIRECTORS (NO ACTION TAKEN)**



- (9) **ADOPTION OF A RESOLUTION CONCERNING COUNTY-WIDE SAFETY MEASURES**

Upon motion by Commissioner Peña, seconded by Commissioner Matz and carried unanimously, the Resolution concerning County-Wide Safety Measures, was adopted.

The Resolution is as follows:

(10) **IN THE MATTER OF A RESOLUTION
CENTRALIZING IN THE PERSONNEL OFFICE,
THE HIRING, TERMINATION AND
DISCIPLINING OF ALL COUNTY EMPLOYEES,
WITH MONETARY/BUDGETARY SANCTIONS
FOR NONCOMPLIANCE (TABLED)**

At this time, Mr. Mariano Ayala, Personnel/Safety Risk Director, explained that the applicants and County employees would be screened before being hired, disciplined or terminated, and added that the Personnel Department would determine if the proper documentation was in order and that the appropriate procedures were being followed, in order to avoid litigation issues by the employees.

Judge Pro-tem Cascos stated that the County Judge requested to be present for this Item and suggested that the Item be Tabled for two (2) weeks, as a courtesy to Judge Hinojosa.

Commissioner Benavides moved that this Item be **TABLED** for two (2) weeks.

The motion was seconded by Commissioner Peña.

At this time, Judge Pro-tem Cascos suggested that the Resolution should be distributed to the Elected Officials and Department Heads for their input and added that the Salary Matrix should be emphasized, in order for the Matrix to be implemented by the Departments.

Upon motion duly made by Commissioner Benavides, seconded by Commissioner Peña and carried unanimously, this Item was **TABLED** for two (2) weeks.

(11) **IN THE MATTER OF A NEW SLOT FOR A
RECEPTIONIST FOR THE PERSONNEL/SAFETY
RISK DEPARTMENT (TABLED)**

Upon motion by Commissioner Matz, seconded by Commissioner Benavides and carried unanimously, this Item was **TABLED**.

(12) **IN THE MATTER OF THE DEPUTY
CONSTABLES AND RESERVE DEPUTY
CONSTABLES FOR PRECINCTS NOS. 1
THROUGH 7**

Judge Pro-tem Cascos expressed concern regarding the list which stated that the documents were not on file concerning certain Deputies.

Mr. Mariano Ayala, Personnel/Safety Risk Coordinator, stated that the Department would follow-up on the pending Items and added that the Deputies had a maximum of thirty (30) days to submit the appropriate documents.

Commissioner Peña moved that the Deputy Constables and Reserve Deputy Constables be approved for Precincts Nos. 1 through 7.

The motion was seconded by Commissioner Benavides and carried unanimously.

The List is as follows:

(13) RE-APPOINTMENT OF MR. LUIS ROMERO TO THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT BOARD

Upon motion by Commissioner Matz, seconded by Commissioner Peña and carried unanimously, Judge Luis Romero, Justice of the Peace, Los Fresnos, Texas, was re-appointed to the Cameron County Emergency Services District Board.

(14) APPROVAL OF THE PURCHASE WITHOUT A PURCHASE ORDER FROM MATT-S CASH AND CARRY MATERIALS, INCORPORATED, IN THE AMOUNT OF \$126.12

Commissioner Peña moved that the Purchase without the Purchase Order from Matt-s Cash and Carry Materials, Incorporated, in the amount of \$126.12, be approved.

The motion was seconded by Commissioner Benavides and carried unanimously.

(15) APPROVAL TO OPEN NON-INTEREST BEARING, DDA ACCOUNTS WITH THE INTERNATIONAL BANK OF COMMERCE

Upon motion by Commissioner Peña, seconded by Commissioner Benavides and carried unanimously, the following Non-interest Bearing, DDA Accounts were opened with the International Bank of Commerce:

- a) Sunny Skies Construction Fund No. 37;
- b) Self Help Centers Fund No. 38; and
- c) Green Valley Farms Planning Fund No. 59.

The Resolution is as follows:

(16) **APPROVAL TO PURCHASE A MOBILE PHONE
FOR CONSTABLE PRECINCT NO. 4**

At this time, Mr. Mark Yates, County Auditor, recommended that the Court should abandon the Lapsed Salaries Policy and utilize the Lapsed Salaries in the General Fund as a contingency for the requested items that were not budgeted.

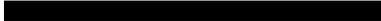
Judge Pro-tem Cascos expressed concern regarding the Court's previous decision to replenish the Toll Bridge System with the Lapsed Salaries.

Mr. Yates reported that the amount to be replenished to the Toll Bridge System had been reduced, which resulted in an offset, noting that the Lapsed Salaries were not being utilized for the reimbursement to the Toll Bridge System. He recommended that a stipend, in the amount of \$105.00 be implemented to the mobile phone users and noted that several mobile phone contracts were currently in effect and that the County Auditor's Office would need to negotiate with Southwestern Bell Mobile Systems, in order to implement the stipend equally among the mobile phone users.

Commissioner Benavides noted that Southwestern Bell Mobile Systems would hold the County liable for the payment of the \$105.00 stipend and added that the Contracts dealt with the County and not the individuals.

Commissioner Peña moved that a Mobile Phone be purchased for Constable Precinct No. 4.

The motion was seconded by Commissioner Benavides and carried unanimously.



(17) **IN THE MATTER OF AWARDING THE
CONTRACT TO DANNEBAUM ENGINEERING,
AS THE CONSULTANT FIRM FOR PROJECT
ROADMAP (TABLED)**

At this time, Judge Pro-tem Cascos recommended that Traffic Engineers be hired to handle the Southern part of the County and that Dannebaum be hired to handle the Northern part of the County.

Mr. Mark Yates, County Auditor, stated that many of the Projects associated with Project Roadmap were related to the Road Consolidation Project and recommended that services and fees be reviewed further.

Upon motion by Commissioner Matz, seconded by Commissioner Benavides and carried unanimously, this Item was **TABLED** for further review and rewording of the Agenda Item.



(18) AUTHORIZATION TO PROCEED WITH THE PLANS TO CONSTRUCT A PARKING LOT ON THE SOUTH EAST 2 OF BLOCK NO. 176, ORIGINAL TOWNSITE OF BROWNSVILLE AND REQUEST THE FUNDING SOURCE

At this time, Mr. Javier Mendez, Engineering Department, reported that the cost of the asphalt parking lot would be in the amount of \$60,150.00, which would include one hundred and seventeen (117) parking spaces and noted that there would be no cost to the County for the demolition of the warehouse.

The County Auditor stated that the funds were available in Fund No. 5 from the Detention Center II Bond Funding Project.

Commissioner Peña moved that the Plans to proceed to construct a parking lot on the South East 2 of Block No. 176, Original Townsite of Brownsville, be approved, said funds to be allocated from Fund No. 5.

The motion was seconded by Commissioner Matz and carried unanimously.



(19) AUTHORIZATION TO RELOCATE THE CARPENTRY DIVISION OF THE MAINTENANCE DEPARTMENT TO THE CONSTANTINO ZARATE BUILDING, 1006 E. MONROE STREET, BROWNSVILLE, TEXAS

At this time, Mr. Joseph Ardito, Property Management Coordinator, stated that the Sheriff-s Department stored equipment at said warehouse and recommended that a Lease Warehouse be located to house the Sheriff-s equipment, noting that funds were available in Sheriff-s Department Fund No. 90.

Upon motion by Commissioner Matz, seconded by Commissioner Benavides and carried unanimously, the relocation Carpentry Division of the Maintenance Department to the Constantino Zarate Building, 1006 E. Monroe Street, Brownsville, Texas, was approved.



(20) AUTHORIZATION FOR ADDITIONAL FUNDS FOR THE CONTRACT WITH RABA-KISTNER FOR GEO-TECHNICAL SERVICES FOR THE LOS TOMATES BRIDGE LEVEE CONSTRUCTION

Commissioner Peña moved that the additional funds be approved for the Contract with Raba-Kistner for Geo-Technical Services for the Los Tomates Bridge Levee Construction, said funding to be allocated from Fund No. 76.

The motion was seconded by Commissioner Benavides and carried unanimously.



**(21) APPROVAL OF THE CLINICAL EDUCATION -
BACHELOR OF SCIENCE, VOCATIONAL
NURSING AND ASSOCIATE DEGREE
PROGRAMS AGREEMENTS BETWEEN THE
CAMERON COUNTY HEALTH DEPARTMENT
AND THE UNIVERSITY OF TEXAS -
BROWNSVILLE**

Upon motion by Commissioner Peña, seconded by Commissioner Benavides and carried unanimously, the Clinical Education - Bachelor of Science, Vocational Nursing and Associate Degree Programs Agreements were approved between the Cameron County Health Department and the University of Texas - Brownsville, subject to Legal review.

The Agreements are as follow:

(22) APPROVAL OF THE CONTRACT BETWEEN THE CAMERON COUNTY HEALTH DEPARTMENT AND TAER KHALIL, M.D., TO PROVIDE STD TREATMENT AT THE MARY B. LUCIO CLINIC IN BROWNSVILLE, AT THE RATE OF \$700.00 PER MONTH

Commissioner Peña moved that the Contract between the Cameron County Health Department and Taher Khalil, M.D., be approved, in order to provide STD Treatment at the Mary B. Lucio Clinic in Brownsville, at the rate of \$700.00 per month.

The motion was seconded by Commissioner Matz and carried unanimously.

The Contract is as follows:

(23) APPROVAL OF THE GRANT WITH THE TEXAS PARKS AND WILDLIFE DEPARTMENT FOR THE CAMERON PARK RECREATION PROJECT AND AUTHORIZATION FOR THE COUNTY JUDGE TO EXECUTE RELATED GRANT AGREEMENT DOCUMENTS (PROJECT NO. 50-00122)

Upon motion by Commissioner Peña, seconded by Commissioner Benavides and carried unanimously, the Grant with the Texas Parks and Wildlife Department was approved for the Cameron Park Recreation Project and the County Judge was authorized to execute related Grant Agreement Documents (Project No. 50-00122).

The Agreement is as follows:

(24) APPROVAL OF CHANGE ORDER NO. 1 TO CONSTRUCTION CONTRACT BETWEEN CAMERON COUNTY AND LAMBDA CONSTRUCTION COMPANY, PURSUANT TO CERTAIN IMPROVEMENTS FOR THE OLMITO WATER SUPPLY CORPORATION (TCDP CONTRACT NO. 714151)

Commissioner Matz moved that Change Order No. 1 to the Construction Contract be approved between Cameron County and Lambda Construction Company, pursuant to certain improvements for the Olmito Water Supply Corporation, Texas Community Development Project Contract No. 714151.

The motion was seconded by Commissioner Benavides and carried unanimously.

The Order is as follows:

(25) AUTHORIZATION FOR THE PROGRAM DEVELOPMENT AND MANAGEMENT DEPARTMENT TO REQUEST ENGINEERING PROPOSALS TO PREPARE A FINAL PLAT FOR THE SUNNY SKIES COLONIA, TEXAS COMMUNITY DEVELOPMENT CONTRACT CONTRACT NO. 716035

Upon motion by Commissioner Benavides, seconded by Commissioner Matz and carried unanimously, the Program Development and Management Department was authorized to request Engineering Proposals to prepare a final plat for the Sunny Skies Colonia, Texas Community Development Project Contract No. 716035.

At this time, Mr. Frank Bejarano, Program Development and Management Director, explained that the Project included an estimated amount of in-kind Engineering Services to be provided, noting that if the services were not performed in house, additional funds would need to be obtained. He stated the County Engineer-s Office might not be able to comply with the services.

The County Auditor stated that there were vacant positions in the County Engineer-s Office, and that said office was experiencing a heavy workload. He added that the Engineers working on the Los Tomates Bridge Project needed to charge the Los Tomates Project, in order to reimburse the Engineering Department and said funds would be utilized to fill the vacant positions.



(26) APPOINTMENT OF THE CONSULTANT REVIEW COMMITTEE FOR THE SUNNY SKIES COLONIA PLATTING AND IMPROVEMENT PROJECT

Commissioner Peña moved that the following individuals be appointed to the Consultant Review Committee for the Sunny Skies Colonia Platting and Improvement Project:

Mr. Frank Bejarano, Program Development and Management Director,

Mr. Juan Montoya, Maintenance and Operation Precinct No. 1, and

Representative from the Engineering Department.

The motion was seconded by Commissioner Benavides and carried unanimously.



(27) AUTHORIZATION FOR THE PROGRAM DEVELOPMENT AND MANAGEMENT DEPARTMENT TO REQUEST ENGINEERING PROPOSALS FOR GREEN VALLEY FARMS STREET RIGHT-OF-WAY AND UTILITY EASEMENT CONVERSION PROJECT TEXAS COMMUNITY DEVELOPMENT CONTRACT NO. 716045

Upon motion by Commissioner Matz, seconded by Commissioner Benavides and carried unanimously, the Program Development and Management Department was authorized to request Engineering Proposals for Green Valley Farms Street Right-of-Way and Utility EaseMENT Conversion Project, Texas Community Development Project Contract No. 716045.

(28) APPOINTMENT OF THE CONSULTANT REVIEW COMMITTEE FOR THE GREEN VALLEY FARMS RIGHT-OF-WAY AND UTILITY EASEMENT CONVERSION PROGRAM

Commissioner Matz moved that the following individuals be appointed to the Consultant Review Committee for the Green Valley Farms Right-of-Way and the Utility Easement Conversion Program:

- Mr. Frank Bejarano, Program Development and Management Director,
- Representative from the Engineering Department,
- Representative from Maintenance and Operation Precinct No. 3, and
- Resident from the Green Valley Farms.

The motion was seconded by Commissioner Peña and carried unanimously.

(29) AUTHORIZATION TO SEEK WRITTEN QUOTATIONS FOR PAVING AND FENCING OF THE FUTURE SITE OF THE CAMERON PARK RECYCLING CENTER

Commissioner Benavides moved that written quotations for paving and fencing of the future site of the Cameron Park Recycling Center be obtained.

The motion was seconded by Commissioner Peña and carried unanimously.

(30) AUTHORIZATION TO ISSUE A \$3,000.00 (ESTIMATED EXPENSE) PURCHASE ORDER TO A. G. HILL POWER COMPANY TO COMPLETE REPAIRS TO THE CAUSEWAY LIGHT SYSTEM

Upon motion by Commissioner Matz, seconded by Commissioner Benavides and carried unanimously, the \$3,000.00 (estimated expense) Purchase Order was issued to A. G. Hill Power Company to complete repairs to the Causeway Light System.

(31) IN THE MATTER OF THE CONTRACT FOR JANITORIAL/CUSTODIAL SERVICES AT THE LA FERIA BRANCH-TAX OFFICE BETWEEN IRMA C. FLORES AND CAMERON COUNTY (TABLED)

Upon motion by Commissioner Peña, seconded by Commissioner Matz and carried unanimously, this Item was **TABLED**.

(32) APPROVAL OF THE CONTRACT FOR JANITORIAL/CUSTODIAL SERVICES AT THE RIO HONDO BRANCH-TAX OFFICE BETWEEN AMALIA H. GOMEZ AND CAMERON COUNTY

At this time, Commissioner Matz expressed concern regarding the provision of services and suggested that an outline of expectations be created to assure that the services are being performed.

Mr. Tony Yzaguirre, Jr., Tax Assessor-Collector, noted that said individual had been currently employed with the County as Aextra help® and explained that the County could save money by placing said individual on a Contract basis, noting that the funds for the Contract would be allocated from Aextra help® vacant position.

Upon motion by Commissioner Benavides, seconded by Commissioner Matz and carried unanimously, the Contract for Janitorial/Custodial Services at the Rio Hondo Branch-Tax Office was approved between Amalia H. Gomez and Cameron County, subject to Legal review.

The Contract is as follows:

CONSENT AGENDA ITEM

THE FOLLOWING ITEMS WERE RECOMMENDED FOR ACONSENT® AND WERE EITHER RECOMMENDED BY THE DEPARTMENT HEAD, WITHIN BUDGET OR AWARDED TO THE LOW BIDDER:

Upon motion by Commissioner Peña, seconded by Commissioner Matz and carried unanimously, the

AConsent® Agenda Items were approved as follow:

(33) APPROVAL OF TRAVEL AND/OR TRAVEL EXPENSES FOR THE FOLLOWING, SUBJECT TO FUNDS IN THEIR BUDGET:

- a) Elections Administrator to attend the AElection Center Special Workshop® in Hilton Head, South Carolina, on February 12-16, 1997;
- b) Elections Administrator to attend the AElections Legislation Act® in Austin, Texas, on January 23, 1997;
- c) Six (6) Health Department employees to attend a ATuberculosis Medicaid Workshop® in Harlingen, Texas, on January 27, 1997;
- d) Ten (10) Health Department/Environmental Health Division employees to attend the AOn-site Sewage Facility Workshop® in Harlingen, Texas, on February 13, 1997;
- e) Health Department employee to attend the ATexas Association of Local Women-s, Infants, and Children (WIC) Director-s Training® in Austin, Texas, on January 27-30, 1997;
- f) Community Development Project Coordinator to travel to Raymondville, Texas, on January 14, 1997, pursuant to the Texas Department of Housing and Community Affairs Self-Help Center Contract; and
- g) Administrative Assistant to the County Judge to attend the ANational Council for Urban Economic Development Conference for Stadium, Arenas, Convention and Conference Centers and University Sports Facilities® in Tempe, Arizona, on January 23-25, 1997.

(34) FINAL APPROVAL

a) Precinct No. 3

Nacahuita Estates - being a subdivision of 12.822 acre tract of land, more or less, out of Block Forty Two, Wilson Tract Subdivision; and

b) Precinct No. 3

Richmond Hills Estates - being a subdivision of the West 10.00 acres of Block No. 80, Wilson Tract Subdivision.

(35) PRELIMINARY AND FINAL APPROVAL

a) Precinct No. 3

T.A.L.M.W.D. Subdivision being a 18.587 acre of State Land situated at the East end of the Old Queen Isabella Causeway on the South end of Padre Island; and

b) Precinct No. 4

Timberland Subdivision Phase II - being 82.225 acres of land comprised of a .0585 acre tract of Timberland Subdivision.

(36) AUTHORIZATION TO OPEN BIDS/REQUEST FOR PROPOSALS

- a) TRASH COMPACTOR - (1) TON - PARKS SYSTEM**
- b) ANNUAL BID NO. 1480, VEHICLE LEASE - UNIFIED NARCOTICS INTELLIGENCE TASK FORCE**
- c) QUARTERLY BID NO. 2210 - FOOD - SPICES**
- d) QUARTERLY BID NO. 2170 - FOOD - MEAT**
- e) QUARTERLY BID NO. 2050 - DIETARY SUPPLIES - MISCELLANEOUS**
- f) ANNUAL BID NO. 2014 - COMMISSARY SNACKS**
- g) ANNUAL BID NO. 2000 - COMMISSARY HEALTH AND HYGIENE**

The Bids/Request for Proposals follow:

(37) AUTHORIZATION TO ADVERTISE FOR BIDS FOR PHOTOSTATIC BOOKS RE-CREATION SERVICES FOR THE COUNTY CLERKS DEPARTMENT

Upon motion by Commissioner Benavides, seconded by Commissioner Matz and carried unanimously, the advertisement for Bids for the Photostatic Books Re-creation Services for the County Clerk-s Department were approved.



(36) AUTHORIZATION TO OPEN BIDS/REQUEST FOR PROPOSALS

- a) TRASH COMPACTOR - ONE (1) TON - PARKS SYSTEM**

The Bids/Request for Proposals are as follow:

(36) AUTHORIZATION TO OPEN BIDS/REQUEST FOR PROPOSALS

b) ANNUAL BID NO. 1480 VEHICLE LEASE - UNIFIED NARCOTICS
INTELLIGENCE TASK-FORCE

The Bids/Request for Proposals are as follow:

(36) AUTHORIZATION TO OPEN BIDS/REQUEST FOR PROPOSALS

c) QUARTERLY BID NO. 2210 - FOOD - SPICES

The Bids/Request for Proposals are as follow:

(36) AUTHORIZATION TO OPEN BIDS/REQUEST FOR PROPOSALS

d) QUARTERLY BID NO. 2170 FOOD - MEAT

The Bids/Request for Proposals are as follow:

(36) AUTHORIZATION TO OPEN BIDS/REQUEST FOR PROPOSALS

e) QUARTERLY BID NO. 2050 - DIETARY SUPPLIES – MISCELLANEOUS

The Bids/Request for Proposals are as follow:

(36) AUTHORIZATION TO OPEN BIDS/REQUEST FOR PROPOSALS

f) ANNUAL BID NO. 2014 - COMMISSARY SNACKS

The Bids/Request for Proposals are as follow:

(36) AUTHORIZATION TO OPEN BIDS/REQUEST FOR PROPOSALS

g) ANNUAL BID NO. 2000 - COMMISSARY HEALTH AND HYGIENE

The Bids/Request for Proposals are as follow:

There being no further business to come before the Court, upon motion by Commissioner Matz, seconded by Commissioner Benavides and carried unanimously, the meeting was **ADJOURNED**.



APPROVED this **28th** day of **January, 1997**.

GILBERTO HINOJOSA
COUNTY JUDGE

ATTEST:

JOE G. RIVERA,
COUNTY CLERK AND EX-OFFICIO CLERK
OF THE COMMISSIONERS' COURT OF
CAMERON COUNTY, TEXAS